

Assignment 2:

Lesson Plan Template

Rationale:

The longer you've done something the more automatic it becomes. Ask yourself, how often do you drive somewhere, arrive at your destination and then think, "I have no recollection of actually getting here." You may think something like, "I remember what I was talking about, or which song I was listening to, but I don't even know how many red lights I hit, or if I stopped for them at all." Now, compare this to the first few times you were white-knuckled and nervous behind the wheel and you will see that with more practice comes automation. Thus, you will hear many veteran teachers admit they don't do formal lesson plans and yes, while they might still be successful in omitting this crucial step, they've probably also taught that same lesson a few hundred times. Good teaching requires excellent planning and administrators know this. When it comes time for your all important first-year observations, administrators are going to be looking for a well crafted lesson plan. Our job in Ed Tech is to find a way to ensure that the creation of a formal daily lesson plan is as streamlined as possible.

Directions:

You are to create a Template in Microsoft Word which you will use as the starting point for all of your lesson plans from here on out. You must include places to insert information for the 10 core elements of a lesson plan:¹ Please note, this cannot just be a list.

1. Date
2. Instructor's Name
3. Course/Subject Name and Description (Include length of class, level, etc.)
4. Objectives
5. Standards Addressed (always include state standards, and, when appropriate, district and school standards)
6. Materials
7. Procedures
 - a. Activator
 - b. Activities
 - c. Summarizer
8. Homework (note homework rationale/ connection to lesson)
9. Assessment
10. Sources

Score Guide: 25 points

- | | |
|------------------------------------------------------|---------------|
| • Inclusion of the 10 core elements of a lesson plan | 5 pts. |
| • Maximum automation for everyday use | 10pts. |
| • Clear layout for both teacher and administrator | <u>10pts.</u> |
| | 25pts. |

¹ Created in collaboration with Melinda Galusha